

VISA REQUIREMENTS CHECKLIST

(All documents **must** be in English)

- Fully completed application form (VAF) for each applicant, signed by applicant (children under 12 signed by parent);
- 2 recent (within 6 months) passport sized (45mm x 35mm) colour photographs which **must** have a **white background**;
- Passport valid for at least 6 months, signed by passport holder (children under 12 by parent);
- Exit/Re-Entry visa;
- Letter of employment detailing salary, length of contract and job title (attested by Chamber of Commerce);
- Itemised bank statement in English, for at least the last 3 months;
- Details of any hotel/accommodation and flight reservations made;
- Valid visa for any country visiting after departing the UK;
- Original IQAMA/Family Permit;
- If staying with friends or family in the UK – letter of invite and copy of their passport data page and the relevant UK visa;
- If on a business trip – letter of invite from UK company and company letter confirming who will pay for travel and accommodation;

STUDENTS (additional documents)

- Letter of acceptance from UK university, college or institute;
- Details of any scholarship;
- Evidence of current or previous study.

Entry Clearance Officers reserve the right to ask for other documents.

Applicants may be required to attend an interview.

All documents must be presented in English.

You should apply at least 3 – 4 weeks before you are due to travel.

<p><u>OPENING HOURS</u> (Saturday ~ Wednesday)</p>

<p>Submission of applications: from 0830 ~ 1100</p>
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<p>Outcome of applications: from 1400 ~ 1445</p>

Telephone: (01) 488 0077 /Fax: (01) 488 1209

Website: www.britishembassy.gov.uk/saudi Arabia
www.ukvisas.gov.uk